



RECRUITMENT NOTICES

As of February 2012

CHIEF FINANCIAL OFFICER

Annual Salary Range: Salary negotiable.

Duties: Plans and directs the financial system for the Honolulu Authority for Rapid Transportation. Responsible for all financial planning, fiscal policy, budgeting and financial reporting. Oversees staff, advises the CEO and Board, and provides consultative support to Program Managers.

Requirements: Graduation from an accredited college or university with major work in Finance or Accounting. Experience must include 3 years of experience as a Chief Financial Officer (or equivalent position) for a Public Transit Agency.

CIVIL ENGINEER VI

Annual Salary Range: \$59,304 – \$87,780

Duties: Performs professional civil engineering work related to construction of guideways and facilities for the Rail Project.

Requirements: Graduation from an accredited college or university with major work in civil engineering and three years of professional civil engineering experience including one year in supervising. Registration as a professional civil engineer.

ELECTRICAL ENGINEER IV

Annual Salary Range: \$48,744 – \$66,708

Duties: Performs professional electrical engineering work related to power and other core systems for the Rail Project.

Requirements: Graduation from an accredited college or university with major work in electrical engineering and three years of professional electrical engineering experience. Registration as a professional electrical engineer.

MECHANICAL ENGINEER IV

Annual Salary Range: \$48,744 – \$66,708

Duties: Performs professional mechanical engineering work related to power and other core systems for the Rail Project.

Requirements: Graduation from an accredited college or university with major work in mechanical engineering and three years of professional mechanical engineering experience. Registration as a professional mechanical engineer.

CONTRACT CHANGE SPECIALIST

Annual Salary Range: \$43, 296 – \$59,304

Duties: Processes contract change requests and prepares related documentation for the Rail Project.

Requirements: Graduation from an accredited college or university and three years of work experience which demonstrates knowledge of construction projects and processing changes to contracts.

SENIOR CLERK

Annual Salary Range: \$26, 364 -- \$33,312

Duties: Performs a variety of complex clerical/administrative tasks in support of the Rail Project. Some positions involve using specialized data base software for contract management.

Requirements: Graduation from high school and three years of clerical experience; some positions require experience with data base software such as Oracle or Access.

APPLYING FOR A POSITION WITH HART

Interested applicants may submit a resume electronically online (Microsoft Word .doc or Adobe Acrobat .pdf format) at www.HonoluluTransit.org or via U.S. mail to the address indicated below. Please make sure to include a cover letter to identify the position which you are submitting an application. Positions are subject to availability and this recruitment notice may change without notice.

The Honolulu Authority for Rapid Transportation and the City and County of Honolulu are Affirmative Action/EEO Employers.

**Honolulu Authority for Rapid Transportation
Attention: Paul Romaine
Administrative Services Officer
1099 Alakea Street, Suite 1700
Honolulu, Hawaii, 96813**